

EMERGENCY CONTACT PROCEDURE

GHYLL HEAD

Outdoor Education
& Activity Centre

24 HOUR CONTACT NUMBER

Please ensure that you have 24 hour contact numbers, for a designated member of the senior management team in your establishment. In the event of an emergency, this person would act as the link between the Centre and parents and so will need to have a list of contact names, addresses, telephone numbers of the parents/next of kin.

School:	Dates of visit:
Emergency Contact Person: <i>(at home base - to provide link with parents)</i>	
Name:	
Telephone No. Work	
Telephone No. Home	
Alternative Emergency Contact:	
Name:	
Telephone No. Work	
Telephone No. Home	

In partnership with

GLL



**MANCHESTER
CITY COUNCIL**